

Country Club United Methodist Church

Wedding Guide



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County Club United Methodist Church Wedding Guide

We are pleased that you are considering Country Club United Methodist Church for your wedding ceremony. Our beautiful sanctuary, convenient location, and helpful staff will help make this special day a picture-perfect start to your life together. This Wedding Guide provides necessary information for prospective brides and grooms and answers commonly asked questions.

A wedding at Country Club United Methodist Church is foremost a Christian ceremony. A couple makes a sacred covenant in the presence of God, families and guests. The United Methodist tradition provides several options for Christian wedding ceremonies, allowing each couple to create a fitting ceremony. It is this church's belief that a wedding based on the sound principles of Christianity provides a strong and healthy starting point for a successful marriage and a life-long relationship.

The Wedding Section of our web site has helpful pictures of the sanctuary, chapel, and dressing areas, as well as other information about Country Club United Methodist Church. A digital copy of this document is also available at www.countryclub-umc.org/weddings.

I. Facility Information

Capacity

The main floor of the sanctuary comfortably seats 240. If the balconies are used, the sanctuary will accommodate 320.

Alcoholic Beverages and Smoking

Alcoholic beverages may not be consumed on church property, and our church is a non-smoking facility.

Parking and Handicap Access

The circle drive on the 57th Street entrance allows for easy access to the sanctuary, chapel and the bridal room. Primary parking is on our grass lawn and on 57th Street, Westover Road, and Wornall Road. Extra parking can be arranged with the Kansas City School District in the Bryant Elementary parking lot, located across Wornall Road from the church. Use of the lot requires a nominal fee and contract with the school district.

II. Planning Your Wedding

Reserving a Date

Weddings can be scheduled up to 18 months in advance at CCUMC. We suggest reserving your date as soon as possible to ensure availability. This can be done by completing the following steps:

1. Contact the church to check date availability. The quickest and easiest way to do that is to email an inquiry to weddingsatccumc@gmail.com.
2. Schedule a meeting with the pastor. The purpose of this meeting is to discuss the wedding guide and clarify the expectations for a wedding at Country Club UMC. Wedding ceremonies at CCUMC can be

performed by the ordained United Methodist clergy related to this congregation. If you wish other clergy to participate in the ceremony, please discuss this with the pastor.

3. Complete a facility request form and secure deposit. After a couple has met with the pastor, a wedding date can be officially placed on the church calendar. A \$250.00 deposit and completed facility request form are required. The facility request form can be found on our website (www.countryclub-umc.org/weddings).

Meeting with the Wedding Coordinator

Once you have reserved your wedding date, we will connect you with our wedding coordinator and wedding ministries team, who will help you plan the many on-site details pertinent to the day of your wedding ceremony. If a couple wishes to hire a separate wedding coordinator, our team will be happy to work with them in wedding preparation for and on the wedding day.

Couples Ministry

One of the primary missions of Country Club United Methodist Church is to call persons to enter into relationship with God through Jesus Christ in three primary areas of life:

- . Inner and personal prayer life
- . Worship, study and fellowship with others of the church family
- . Service to others in the name of Christ

All couples, whether members or not, are expected to enter into the following covenant for the duration of their wedding preparation period:

- . Attend worship together at least once a month. The couple is encouraged to attend worship services at CCUMC, but they may also fulfill this commitment by attending another church.
- . Counsel with the pastor four times concerning your wedding plans, pre-marital issues, and personal spiritual growth.
- . Participate in at least one community service or church-related service project.

III. Wedding Policies

Decorations

The wedding coordinator will assist couples in choosing appropriate decorations for their ceremony. Many decorative items can be borrowed from the church for your ceremony free of charge, including antique candelabras. Please note the following policies:

- . Bows and decorations on pews or other furnishing must be attached so as to avoid damage to wood or other surfaces. Please avoid tape.
- . If an aisle runner is not used, only silk petals may be dropped by the flower girl.

Photography

Your wedding is a sacred ceremony. Consequently, flash photography may not be used during the ceremony. We welcome flash photography before and after the ceremony, or non-flash photography during the ceremony.

Music

We realize the music for your ceremony is a personal and individual choice; however, music for your ceremony should be selected with consideration from the pastor and organist, or other selected musician. The church organist is a valuable resource for planning music.

Audio Visual Equipment

CCUMC recently installed a state-of-the-art audio visual system, which includes a large (size) screen that can be hidden when not in use. The screen can be used to display photos and readings, or to play videos before, during or after your ceremony. Thanks to some amazing engineering and meticulous carpentry, the screen is retractable and can be minimized and made to disappear when not in use.

Obtaining a Marriage License

A valid marriage license, issued in the State of Missouri, must be presented to the pastor prior to the ceremony. In Kansas City applications can be made at the office of the Recorder of Deeds at either Jackson County Courthouse, 415 E. 12th St., Room 104, Kansas City, MO; or 308 W. Kansas Ave., Independence, MO. There is no waiting period; the license can be issued immediately and is valid for thirty (30) days. The cost is \$50.00 and must be paid in cash. If the bride wishes to change her name she will need to purchase a certified copy of the license which is an additional \$10.00. The Recorder accepts valid photo ID issued in the United States. Contact the Recorder of Deeds (816) 881-1577 or (816) 881-4483 for additional information.

Schedule of Fees

A non-refundable deposit of \$250.00 payable to Country Club United Methodist Church is due at the time the wedding is placed on the calendar. This amount will be applied to the required facility fee listed below. The remaining amounts may be paid as installments or one week prior to the ceremony. Available payment options are cash, checks, and debit/credit cards.

The required facility fees listed below include the following services:

- . Use of the sanctuary for a rehearsal and ceremony
- . Custodial services in preparation for and cleaning up after the wedding
- . Pastoral services for pre-marital counseling, planning, rehearsal and the ceremony
- . Wedding coordinator services including pre-wedding consultation and on-site coordination of rehearsal and wedding day ceremony
- . Use of audio/visual equipment at the church, including retractable screen
- . The audio/visual technician (present the night of rehearsal and wedding to run the AV system)
- . Church organist (includes organist for rehearsal and ceremony)

Required Fee:

Country Club United Methodist Church Facility Fee	(Non-member) \$2,000 (Member) \$1,500
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Optional Fee:

Nursery staffed with 2 trained Safe Sanctuary persons	\$100
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Thank you for considering Country Club United Methodist Church for your wedding day. For questions about weddings at CCUMC, or to check availability please contact weddingsatccumc@gmail.com.